



Program Coordination-Workshop 06.2007

Venue: Thomas Morus-Akademie, Bensberg, near Cologne

Time: Mo./Di. 18./19.06, 14:00 (1st day) bis 14:00 (2nd day)

Objectives:

- Single projects know each other and are briefed about the others projects progress.
- **Common grounds / differences** (issues, approaches, methods, field areas, ...) are known and possible starting points for cooperation are identified
- **Experiences** hitherto made are **systematized** (e.g. *best practices* dealing with research visa, etc.)
- Concrete **objectives** of the **overall SPP**, as well as common **objectives**, possible **products**, **deadlines** and **responsibilities** between single projects are formulated and agreed upon.
- **Coordination strategy** is discussed and if necessary adapted.
- Strategy for the **Theory workshop** is discussed and agreed upon.
- **Time scheduling** until end 2008 is agreed upon.
- **Next steps** and responsibilities are defined.

	Time	TOP / Thema
Tag 1	ab 12:00, bis 14:00 Ankunft und Begrüßung TN	
	14:00-14:15	Presentation and discussion of the workshop agenda and objectives
	14:15-15:15	Presentation of the projects (5 Min per project.: a) Project, b) first experiences c) problems + lessons learnt)
	15:15-15:30	Exchange of experiences
	15:30-15:45 coffee break + informal exchange	
	15:45-16:30	Overall goals + objectives of the SPP and objective of the single projects (presentation and discussion)
	16:30-18:00	Scientific objectives I (Identification and formulation of: a) Common grounds and starting points for possible cooperation, b) Common objectives of all or some projects, c) Derived from that: common products/milestones, deadlines and responsibilities.
	18:00-19:00 dinner and informal come together („Kellerbar“)	

Tag 2	08:00-09:00 breakfast	
	09:00-09:15	Short summary of the first day
	09:15-10:30	Scientific objectives II (continued from 1st day)
	10:30-11:30	Coordination strategy (presentation and discussion)
	11:30-11:45 coffee break	
	11:45-12:10	Time scheduling: presentation and additions of the timeframe until 2008
	12:10-12:30	Discussion of the program and contents of the Theory workshop
	12:30-13:00	Finalisation (next steps, responsibilities, short workshop feedback)
	13:00-14:00 lunch (together with young researchers) and departure	